

**Amendment and Response**

Applicant: Steven W. Trovinger

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Title: SHEET FOLDING AND TRIMMING APPARATUS

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**IN THE SPECIFICATION**

Please replace paragraph [0016] with the following amended paragraph:

In accordance with a further aspect, a method of forming a bound text body includes the steps of:

- (a) folding a sheet with a folding apparatus to form a folded sheet;
- (b) trimming three edges of the folded sheet to form edges that a square with the fold;
- (c) repeating steps (a) and (b) with a plurality of sheets;
- (e)(d) assembling the plurality of folded and trimmed sheets into a text body; and
- (d)(e) binding the text body.

Please replace paragraph [0033] with the following amended paragraph:

When the trimmed and folded sheets are to be assembled into a booklet, the sheets can be opened and stacked and then stapled along the fold. One example of a mechanism for opening and stacking folded sheets into a booklet is shown in FIGS. 5A-5D. One example of an assembling apparatus 500 for assembling a plurality of folded and trimmed sheets into a booklet includes a sheet transporting mechanism 510 or feed roller for delivering a folded sheet S into a sheet receiving tray 520 as shown in FIG. 5A. When the sheet S reaches an end 530 of the sheet receiving tray 520, as shown in FIG. ~~5A~~5B, an opening roller 540 lifts a top page of the folded sheet. FIG. 5C illustrates an open sheet S which is ready for delivery of a second sheet into a center of the folded sheet. FIG. 5D illustrates the delivery of a second sheet S into the middle of the opened first sheet. In this manner a plurality of folded sheets can be opened and assembled into a booklet in preparation for stapling in a known manner. The stapling apparatus may be incorporated in the assembling apparatus 500 by providing a stapling cartridge 550 and a movable anvil 500.